

Job Description: COUNTY FIRE MARSHAL

CLASS NO. 3303

EEOC Category: Protective Service Worker

PAY GROUP: 27

FLSA: Exempt

SUMMARY OF POSITION

Conducts fire prevention and inspection activities for unincorporated Chambers County.

ORGANIZATIONAL RELATIONSHIPS

1. Reports to: Chambers County Commissioners Court
2. Other: Has contact with Fire and EMS departments, other county employees, and the general public.

EXAMPLES OF WORK

Essential Duties*

Performs duties of office as outlined in Local Government Code Ch. 352;

Performs inspection and prevention activities on public and commercial buildings;

Performs fire safety inspection of private residences upon request;

Reviews plans of proposed new commercial buildings;

Issues orders for correction of fire hazards;

Works with Arson Investigators from Sheriff's Office as requested;

Participates in public fire prevention and education activities and programs;

Interacts professionally with Fire and EMS personnel, county and city officials, other employees, and the general public;

Adheres to Chambers County Personnel Policies.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of applicable regulations pertaining to Fire and EMS departments;

Knowledge of Fire and EMS organization and operations.

*for the purpose of compliance with the Americans with Disabilities Act (ADA)
This job description does not take into account potential reasonable accommodations.

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Chambers County

CLASS NO. 3303 (Continued)

Or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.

ACCEPTABLE TRAINING AND EXPERIENCE

High School graduation or equivalent;

Fire prevention or protection experience;

Experience in Emergency Operations.

CERTIFICATES AND LICENSES

Minimum:

TCFP Fire Inspector;

TCFP Fire Investigator;

Appropriate Texas Driver's License.

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