

Job Description: GOLF CART MECHANIC

CLASS NO. 2506

EEOC CATEGORY: Skilled Craft Workers

PAY GROUP: 13

FLSA: Nonexempt

SUMMARY OF POSITION

Maintains golf carts and mowers in safe operating condition; and assists in maintaining the golf course in a neat manner.

ORGANIZATIONAL RELATIONSHIPS

1. Reports to: Assistant Golf Course Superintendent
2. Directs: This is a non-supervisory position.
3. Other: Has daily contact with other departmental employees and the general public.

EXAMPLES OF WORK

Essential Duties*

Maintains and repairs golf carts and mowers, including performing necessary preventive maintenance, overhauls, and welding work;

Pulls carts from storage shed for rental by patrons;

Cleans and digs new ditches, and hauls and spreads sand using front-end loader;

Cuts and fills cups on greens; and

Assists in mowing and weedeating fairways, roughs, tee boxes, and greens.

Other Important Duties*

Performs such other related duties as may be assigned.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of: mechanical and electrical repair techniques; and safe operation of heavy and light equipment.

Skill/Ability to: operate light and heavy equipment in the maintenance and repair of the golf course; understand and follow written instructions; tolerate outside working conditions, including exposure to adverse weather conditions; establish and maintain effective working relationships with co-workers and

*for the purpose of compliance with the Americans with Disabilities Act (ADA)

This job description does not take into account potential reasonable accommodations.

8/2012

Chambers County

CLASS NO. 2506 (Continued)

the general public; and maintain Texas driver's license applicable to job responsibilities, and good driving record.

ACCEPTABLE TRAINING AND EXPERIENCE

High school graduation, or its equivalent, plus at least two years of experience repairing and/or maintaining small mechanical and/or electrical motors;

or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.

CERTIFICATES AND LICENSES REQUIRED

None.