

# **Job Description: MOSQUITO CONTROL DIRECTOR**

**CLASS NO.** 2401

**EEOC CATEGORY:** Officials and Administrators

**PAY GROUP:** 26

**FLSA:** Exempt

## **SUMMARY OF POSITION**

Oversees all operations of mosquito control, including aerial and ground programs; also oversees fire ant control, pest control, and pump house maintenance at all county facilities.

## **ORGANIZATIONAL RELATIONSHIPS**

1. Reports to: Commissioners Court
2. Directs: Office Manager (Mosquito Control / Airport), PM supervisor, Pilot, and is ultimately responsible for entire department, including part-time laborers.
3. Other: Has contact with representatives of various state and agencies, vendors, other county employees, and the general public.

## **EXAMPLES OF WORK**

### Essential Duties\*

Supervises departmental personnel, including planning and assigning work, evaluating performance, and making recommendations on hiring, firing, and disciplining;

Prepares and submits annual departmental budget to Commissioners Court;

Oversees aerial and ground mosquito control programs, including scheduling all aerial flights and ULV ground treatments;

Oversees fire ant and pest control, including scheduling spraying and mixing appropriate chemicals;

Oversees pump house maintenance at all county facilities, including ensuring that all pumps function properly and assisting in necessary repairs;

Maintains rainfall summaries for the county and performs water samples; and

Assists in repairing airplane as necessary.

\*for the purpose of compliance with the Americans with Disabilities Act (ADA)  
This job description does not take into account potential reasonable accommodations.  
Updated and Approved CC 9/9/2014

**CLASS NO. 2401 (Continued)**

Other Important Duties\*

Assists with the operation of Chambers County Airports and aircraft in accordance with FAA regulations, as well as coordination with pilot for mosquito spraying, as needed;

Assists with maintenance and reporting required for airport fuel farms;

Performs such other related duties as may be assigned.

**REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES**

*Knowledge of:* mosquito, fire ant, and pest control procedures and techniques; mechanical repair techniques; supervisory techniques; and budgetary procedures.

*Skill/Ability to:* safely handle and mix hazardous chemicals; operate laboratory equipment, including microscope and directoscope; supervise and motivate employees; perform basic mathematical calculations; establish and maintain effective working relationships with representatives of various state agencies, other county employees, and the general public; demonstrate proficiency in both oral and written communication; tolerate outside working conditions, including exposure to adverse weather conditions; and maintain appropriate necessary certifications, Texas driver's license applicable to job responsibilities, and good driving record.

**ACCEPTABLE TRAINING AND EXPERIENCE**

High school graduation, or its equivalent, plus college course work in biology and entomology, and five years of experience in mosquito control and water works experience, at least one of which involved supervision;

*or* any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.

**CERTIFICATES AND LICENSES REQUIRED**

Noncommercial pesticide applicator's license from the Texas Department of Agriculture

Class D Water Certification from the Texas Commission of Environmental Quality

And appropriate Texas driver's license.