

## **Job Description: MECHANIC (PARKS)**

**CLASS NO.** 2605

**EEOC CATEGORY:** Skilled Craft Workers

**PAY GROUP:** 16

**FLSA:** Nonexempt

### **SUMMARY OF POSITION**

Performs assigned repairs and preventive maintenance on Parks and Recreation vehicles and equipment; orders repair parts as directed; and ferries vehicles or equipment to and from workshop. Performs small engine repairs for other County Departments.

### **ORGANIZATIONAL RELATIONSHIPS**

1. Reports to: Parks Superintendent
2. Directs: This is a non-supervisory position.
3. Other: Has regular contact with other department employees and has occasional contact with private parties, vendors and maintenance contractors.

### **EXAMPLES OF WORK**

#### Essential Duties\*

Performs tune-ups, oil changes, battery checks, tire and lubrication checks, and other preventive maintenance on mechanical equipment such as trucks, tractors, mowers, weed eaters, chain saws, etc.;

Tears down, rebuilds, and overhauls major vehicle and equipment components including engines, transmissions, clutches, rear ends, etc;

Uses hand tools, drills, impact tools, cutting torches, hydraulic presses, and such other tools and equipment as may be necessary to perform required maintenance and repair tasks;

Orders and picks up required repair parts or equipment as directed; and

Operates vehicles and equipment to support Parks Dept. work projects or to ferry vehicles and equipment to and from workshop.

#### Other Important Duties\*

Performs such other related duties as may be assigned.

\*for the purpose of compliance with the Americans with Disabilities Act (ADA)  
This job description does not take into account potential reasonable accommodations.  
Updated and Approved CC 8/28/2012

**CLASS NO. 2605 (Continued)**

**REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES**

*Knowledge of:* safe operation and repair practices and techniques for gasoline, diesel, and mechanical equipment.

*Skill/Ability to:* understand and follow instructions; perform a wide variety of mechanical repairs on many types of vehicles and equipment; work with a variety of hand and power tools; analyze mechanical problems and make judgments concerning the type of repair needed; tolerate unfavorable working conditions, including exposure to high temperatures and loud noises; establish and maintain effective working relationships with co-workers, private maintenance contractors, and parts vendors; and maintain Texas driver's license applicable to job responsibilities and good driving record; supervise Parks Dept. employees in Parks Dept. Supt.'s absence.

**ACCEPTABLE TRAINING AND EXPERIENCE**

High school graduation, or its equivalent, plus at least two years of experience in general automotive and heavy equipment repair;

*or* any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.

**CERTIFICATES AND LICENSES REQUIRED**

Appropriate Texas driver's license.