

Job Description: ROAD FOREMAN (ROAD AND BRIDGE)

CLASS NO. 2105

EEOC CATEGORY: Officials/Administrators

PAY GROUP: 21

FLSA: Exempt

SUMMARY OF POSITION

Oversees the day-to-day operations of road and bridge construction and maintenance crews. Duties include ensuring safe equipment operation, and performing regular inspections of roads, bridges, and road drainage systems.

ORGANIZATIONAL RELATIONSHIPS

1. Reports to: General Superintendent (Road and Bridge).
2. Directs: Equipment Operator III, Equipment Operator II, Equipment Operator I, and Maintenance Worker (Road & Bridge).
3. Other: Has contact with County Commissioners in assigned road districts, utility companies concerning locations of power lines and pipelines, and the general public.

EXAMPLES OF WORK

Essential Duties*

Assigns, supervises, and reviews work of assigned road and bridge department laborers, and heavy and light equipment operators;

Performs regular equipment safety inspections as well as, general road, bridge, and culvert inspections to ensure safe condition of county roadways;

Inspects road signs for accuracy and proper positioning;

Travels to one or more work sites within the assigned county road districts to supervise work, monitor project progress, and ensure that road construction material is distributed equally;

Ensures that culverts and ditches are clear of debris, brush, and trash; and

Ensures safe operation of heavy and light equipment used in the construction or repair of roads and bridges.

*for the purpose of compliance with the Americans with Disabilities Act (ADA)
This job description does not take into account potential reasonable accommodations.
Updated and Approved CC 8/14/2012

Chambers County

CLASS NO. 2105 (Continued)

Other Important Duties*

May operate heavy and light road equipment as necessary; and

Performs such other related duties as may be assigned.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of: effective supervisory principles and practices; methods, practices, equipment, and materials used in the maintenance of roadways; and safe operation of the equipment and machinery used and of the provisions of the Texas Motor Vehicle Code relating to the operation of heavy and/or light motorized equipment.

Skill/Ability to: effectively oversee construction and maintenance work projects of county roads and bridges, including ensuring the safe operation of heavy and light road construction equipment; conduct regular inspections of roadways and associated structures; recognize any damage which could adversely affect roadway safety; tolerate outside working conditions, including exposure to adverse weather conditions; demonstrate proficiency in both oral and written communication; and maintain Texas driver's license applicable to job responsibilities and good driving record.

ACCEPTABLE EXPERIENCE AND TRAINING

High school graduation, or its equivalent, plus at least five years of experience in the operation of heavy equipment and road maintenance, including some supervisory experience;

Or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.

CERTIFICATES AND LICENSES REQUIRED

Appropriate Texas driver's license.