

Job Description: MECHANIC (ROAD AND BRIDGE)

CLASS NO. 2112

EEOC CATEGORY: Skilled Craft Workers

PAY GROUP: 18

FLSA: Nonexempt

SUMMARY OF POSITION

Performs assigned repairs and preventive maintenance on road and bridge department vehicles and equipment; orders repair parts as directed; and ferries vehicles or equipment to and from workshop.

ORGANIZATIONAL RELATIONSHIPS

1. Reports to: Shop Foreman/Mechanic (Road and Bridge)
2. Directs: This is a non-supervisory position; however, provides direction to Mechanic Helper.
3. Other: Has regular contact with other department employees and had occasional contact with private parts vendors and maintenance contractors.

EXAMPLES OF WORK

Essential Duties*

Performs tune-ups, oil changes, battery checks, tire and lubrication checks, and other preventive maintenance on automotive and mechanical equipment such as trucks, tractors, draglines, front-end loaders, etc.;

Tears down, rebuilds, and overhauls major vehicle and equipment components including engines, transmissions, clutches, rear ends, etc;

Uses hand tools, drills, impact tools, cutting torches, hydraulic presses, and such other tools and equipment as may be necessary to perform required maintenance and repair tasks;

Assists private maintenance contractors with equipment maintenance or repair tasks as necessary;

Orders and picks up required repair parts or equipment as directed; and

Operates vehicles and equipment to support road and bridge work projects or to ferry vehicles and equipment to and from workshop.

Other Important Duties*

Performs such other related duties as may be assigned.

*for the purpose of compliance with the Americans with Disabilities Act (ADA)
This job description does not take into account potential reasonable accommodations.
Updated and Approved CC 8/14/2012

CLASS NO. 2112 (Continued)

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of: safe operation and repair practices and techniques for gasoline, diesel, and mechanical equipment.

Skill/Ability to: understand and follow instructions; perform a wide variety of mechanical repairs on many types of vehicles and equipment; work with a variety of hand and power tools; analyze mechanical problems and make judgments concerning the type of repair needed; tolerate unfavorable working conditions, including exposure to high temperatures and loud noises; establish and maintain effective working relationships with co-workers, private maintenance contractors, and parts vendors; and maintain Texas driver's license applicable to job responsibilities and good driving record.

ACCEPTABLE TRAINING AND EXPERIENCE

High school graduation, or its equivalent, plus at least two years of experience in general automotive and heavy equipment repair;

or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.

CERTIFICATES AND LICENSES REQUIRED

Appropriate Texas driver's license.